



AGENDA
Elsea Park Community Trust Board Meeting

Thursday 3rd February 2022 – 18:00

Venue: Meeting Room, The Centre @ Elsea Park

Time	Item	
18:00	1	Welcome and Apologies JB
18:05	2	Minutes from previous meeting held on 2nd December 2021 JB
18:10	3	Appointment of Chair and Vice Chair JB
18:15	4	Actions from the previous meeting All
18:30	5	Matters arising from the Minutes All
18:35	6	Management Report GP
18:50	7	Finance Report BL
	7a	2022/2023 Payment Charge BL
	7b	2022/2023 Budget BL
19:15	8	AGP JB
19:35	9	Directors Items All
	9a	Queen's Platinum Jubilee JB/PK/AMac
20:00	10	Any Other Business All
20:30	11	Date of the next meeting: Thursday 3rd March 2022 All

Elsea Park Community Trust Board Meeting Minutes

Thursday 3rd February 2022

Present:	Jono Brough	JB	Owner Director (Chair)
	Michael Marren	MM	Owner Director (Vice Chair)
	Anna Machnik	AMac	Owner Director
	Peggy Kent	PK	Resident Director
	Paul Fellows	PF	BTC Representative
	Robert Reid	RR	SKDC Representative
	Dan Browne	DB	Developer Representative
In Attendance:	Graeme Parrott	GP	Trust Manager
	Bea Laidler	BL	Finance and Admin Officer
	Barry Cook	BC	Company Secretary
	Asif Mahmood	AMah	Prospective Owner Director
1.	WELCOME AND APOLOGIES FOR ABSENCE		
	1.1 Apologies were received from Peter Bellamy and Simon Temporal.		
	1.2 JB welcomed everyone to the meeting and thanked them for attending.		
2.	DECLARATION OF INTEREST		
	2.1 INTERESTS IN PROPOSED TRANSACTIONS AND/OR ARRANGEMENTS WITH THE COMPANY.		
	In accordance with the Company's articles of association and s.177 Companies Act 2006, each director present who was in any way, directly or indirectly, interested in the business of the meeting is required to declare the nature and extent of this interest to the other directors, save to the extent that such Interest was the subject of a notice in writing or general notice or the other directors were already aware of it (or ought reasonably to have been aware of it).		
3.	APPOINTMENT OF CHAIR AND VICE CHAIR		
	3.1 JB agreed to continue as Chair and MM likewise agreed to continue as Vice Chair. As there were no other candidates, the Board voted unanimously for JB as Chair and MM as Vice Chair.		
4.	ACTIONS FROM THE PREVIOUS MEETING		
	Action Details	Actioner	Closed
	AGP Kitchen GP met with a potential hirer and will provide a further update.	GP	☒
	Inconsiderate Parking An article will be in the next newsletter.	JB	☒
	Facilities Supervisor/FDO Following a successful interview, WM has been appointed as the new FDO.	JB	☒
	2022/2023 Budget The budget has been completed and approved.	BL	☒
	Parent's Drop In No interest has been expressed.	GP	☒

	Patio Awning It has been decided to revisit this topic in Spring, in time for the Queen's Jubilee celebrations.	GP	☒
	Bike Hire The scouts and other local groups will be contacted.	GP	☒
	Deed of Variation ST will liaise with Roythornes solicitor to arrange for The Trust to sign Deeds of Variation on behalf of Tilia Homes.	ST	☒
	Debtors Report A Debtors report was provided to Directors.	BL	☒
	AGP Pavilion Remedial Work Remedial work has been completed.	JB	☒
	AGP Access Users were provided with the code.	JB	☒
	Pavilion Alarm Security and fire alarms are now operational.	GP	☒
	Road Sweeping Tilia Homes' new Adoptions Manager is trying to get a road sweeping programme in place.	ST	☒
5.	MATTERS ARISING FROM THE MINUTES		
	There were no matters arising.		
6.	MANAGEMENT REPORT		
	GP had sent his report to the directors ahead of the meeting and gave the following updates. 6.1 Windows and Doors 6.1.1 Page Group have provided a quote for the hall patio doors and the lounge door but it has been decided to change the windows in the lounge and office to include an opening window. 6.1.2 If bifold doors are selected for the patio side, it will mean fitting new lintels and lowering the brickwork to accommodate the new doors as they are shorter than the plain opening doors. 6.1.3 GP will report to the Board at the next meeting with any new developments. Action: GP 6.2 On-line Bookings 6.2.1 GP updated the Board regarding the hall. He sent a report to the directors ahead of the meeting showing how successful the on-line booking system is. 6.2.2 JB suggested advertising the Centre more widespread as no formal advertisement had been made other than social media. JB will also place an article in the next newsletter. Action: JB 6.2.3 GP thinks he may have found an insurer for the bouncy castles. He will follow this up and report his findings at the next meeting. 6.2.4 Most of the on-line bookings have been made by residents. 6.3 AGP 6.3.1 The driveway lighting is still to be completed.		

	6.3.2 GP has spoken to the prospective kitchen hirer and offered the kitchen on a commission basis and has asked that they consult with the users to see if a catering provision will be used. This will give an indication of use before provisions are purchased and hire charges have been paid. 6.3.3 Registration has been submitted to SKDC for a kitchen inspection. 6.4 Platinum Jubilee celebrations The party pack contents have been received and the balloons have been ordered.
7.	FINANCE REPORTS
	7.1 The Finance Report for December 2021 was emailed to the directors ahead of the meeting and BL explained the variances. 7.2.1 BL produced a debtor's report showing a total of 39 debtors which equates to approximately 3% of the total income due. 7.2.2 BL advised she would be sending the pre-action protocol letter to all debtors next week advising that court action would commence if debts were not settled. She had delayed doing this due to the disruption caused by COVID-19. 7.2.3 BC suggested that given the financial pressures that many people have been experiencing due to the pandemic, The Trust should include a letter with the invoices for the 2022/2023 payment to members who are in debt rather than taking the small claims court track. The letter would remind members of their obligation to arrange settlement of the outstanding balance and explain the consequences of court action. Action: BL
7a.	2022/2023 Payment Charge
	7a.1 BL reported that the annual CPI rate increase to December is 5.4% the highest rise since March 1991. This would see the Yearly Payment increase by £16.51 to £322.19. 7a.2 BC suggested the Board might wish to consider a freeze on any increase for 2022/2023 given that The Trust is currently undertaking baseline review of the charge to determine if it can challenge the amount of the original Yearly Payment. The basis of this challenge will be that more residential properties will be built on the development than were originally planned, which coupled with a review of the assets for which The Trust will now be responsible. If the challenge is successful, this will allow the Yearly Payment to be reduced. JB proposed the motion, which was seconded by MM and carried unanimously.
7b.	2022/2023 Budget
	7b.1 BL had sent the 2022/2023 budget proposals to all directors ahead of the meeting and explained the reasons for increases and additions. 7b.2 The changes included costs for a further groundskeeper for the effort required to maintain the additional open spaces which will be transferred The Trust later this year. 7b.c Given the decision made during the meeting to freeze the Yearly Payment charge, BL will amend in the budget to reflect the reduced income. Action: BL
8.	AGP
	JB lead this section and updated the Board with the following: 8.1 The new Football Development Officer is now in post and is already making plans to deliver: women's football

- disabled football
- more walking football clubs

8.2 The pavilion door locks have limited functionality but GP has ideas on how to resolve the issues.

8.3 The patio extension was completed last week.

8.4 The new path to the rear of the pavilion has been completed but there may be a problem with the path edging. JB agreed to contact JJ Mac to discuss this.

Action: JB

8.5 The lights in the accessible toilet appears to have failed and JB is not satisfied with the response from The Qube. It has been agreed to use a local electrician to inspect the lights to identify the issue.

8.6 The pavilion has been used by Don't Lose Hope to run a non-football orientated first aid course for mental health.

8.6.1 BC advised he was surprised the partner clubs had decided not to the social room in the pavilion originally envisaged to boost their income through the sale of refreshments.

8.6.2 It was decided to consider making the social space at the pavilion available for hire for non-football activities (such as a training or meeting venue) to increase income from the facility.

8.6.3 BL has included income in the budget for pavilion hire.

8.7 Lighting

8.7.1 The lights along the access road from the car park will be completed next week.

8.7.2 AGP users have requested lights in the car park. BC said that it might be possible to introduce lighting along the fence line of the retaining wall of the car park but he asked if as an interim safety measure, the floodlighting could be programmed to stay on for a short time at the end of the last hire of the evening until users had left the facility.

8.8 BC asked PK if she knew if the Willoughby School were still planning to use the AGP as he understood one of the local clubs was already working with the school to facilitate this. PK advised she didn't know the answer and suggested the FDO should contact the school directly to confirm the answer.

8.9 BC advised he remains in contact with the Football Foundation (FF) who had confirmed that the remainder of the grant to build the facility cannot be paid until the freehold of the land on which the AGP stands has been legally transferred to The Trust. The FF fully understand the reasons behind the delay and have assured him that the outstanding balance of the grant awarded to The Trust is protected and will be paid upon legal completion of the land transfer.

8.10 BC reported to the Board that he had been in discussion with the FF regarding the increase of match fees next season due to indexation and had queried the duration for which reduced match fees are paid. He anticipates a response from the FF in the very near future.

Action: BC

8.11 BC asked if there are plans to celebrate the official opening of the AGP now that COVID-19 restrictions have been eased to which JB replied that he would like this in the summer and will discuss arrangements and ideas with the FDO.

Action: JB

9.	DIRECTORS' ITEMS
	The Queen's Platinum Jubilee Celebrations PK led this section and updated the Board with the following: 9.1 PK and AMac to discuss arrangements and have booked the following: - Ice Cream van. - Donuts and Coffee stand. - BL to arrange inflatables. Action: BL - Hog Roast (FOC to residents). - Vegetarian option (FOC to residents). - Great British Bake Off. - Exotic animals. - JB to invite the firemen. Action: JB - Local charities to be invited for tabletop sales. - RR has found a 3 or 4 piece Rock 'n' Roll band and 'vintage' entertainer who sings jazz, pop and wartime classics. - Directors and partners will be operating the bar. - PK and BL will shop for alcohol nearer the time. 9.2 MM said he may be able to source a band if another one is required. 9.3 The next Bourne Town Council (BTC) Jubilee committee meeting will be held at the Centre next Wednesday. 9.4 Celebrations to be held on Elsea Park on Saturday 4th June 2022. 9.5 PF announced that North Street will be closed on Saturday 4th June to hold a street market. 9.6 On Sunday 5th June, a parade is being organised between the Bus Station and The Wellhead. 9.7 GP has purchased the red, white & blue party starter packs for residents who wish to coordinate street parties for their roads on Sunday 5th June 2022. 9.8 JB stated that the event at Elsea Park is not competing with those planned elsewhere in the town and should be considered as an extension of the celebrations that are open to everyone living in Bourne and the surrounding areas.
10.	ANY OTHER BUSINESS
	10.1 JB asked RR for a contact to request a 30mph on Musselburgh Way as currently there is nothing to warn drivers turning from Raymond May's Way, a 60mph road. RR requested that JB sends him an email and he will then pass this to the relevant person within LCC Highways. Action: JB/RR 10.2 RR informed the Board that a template for action in the event of flooding has been produced and a high-pressure pump (stored in Holbeach) is available in emergencies. 10.3.1 PF announced that BTC are hosting a Lighting festival on 19th March 2022 funded by SKDC. North Road will be closed and all are welcome to see the installation. 10.3.2 JB asked for details so an article can be included in the newsletter. Action: JB/PF

	10.4 PF advised that the Mayor of Bourne raises funds for charity and asked if the Centre could be used to host a Drama/Dance workshop during half term. 10.5 DB asked to be kept informed regarding the land transfers. 10.6 GP asked for authority to pay staff for additional weekend caretaking rather than them having to take time off in lieu. The Board agreed to this as it was believed this was no different to having to recruit an additional caretaker (which had always proved difficult). 10.7 Now that a new defibrillator has been installed outside “Full of Beans”, JB asked GP to arrange a training course for residents. Action: GP 10.8 JB informed the Board that he and GP had recently met with representatives from Allison Homes (formally Larkfleet Homes) to discuss an immediate transfer of the triangle of land at the junction of Welland Drive and Nene Close in order to start the programmed planting. 10.9 GP advised that a further section of the bank of the ditch on Coltsfoot Drive is slipping and additional gabion works are required. GP said that Fen Ditching have looked at this along with other areas and will be submitting a quote shortly. Directors commented that the replacement fence works being undertaken by TH on Coltsfoot Drive that are nearing completion are a major improvement.
11.	DATE OF NEXT MEETING
	The next meeting is to be held on 3rd March 2022 at the Centre. There being no further business, the meeting closed at 20:45 hrs.



Manager's Report 27th January 2022

Administration Team

Offices.

Office decorated and carpet in the process of being laid.

Meeting Room and Reception ceiling holes filled and decorated.

Grounds team

Bypass

Roundabout 1 to 2 has now had the hedge cut back.

Fencing

Coltsfoot Drive badger proof replacement fencing nearly finished.

Tree Planting

Lee has confirmed that he has completed replacing the dead trees. He is now looking at planting 20 additional native species trees.

The Centre

Wednesday drop-in has recommenced.

Windows and doors

Page Group Ltd Peterborough have supplied an initial quote based on our requirements, a site visit took place on Monday 24th January where it was confirmed they could replace like for like in commercial quality fittings or a mixture of bi fold and like for like.

Online Bookings

The feedback from users is that it's a smooth process to book.

The staff are also getting on well with the software.

AGP

Pavilion

Locks now working via remote.

CCTV now in operation.

Lighting along driveway due to be completed by end of January.

Meeting being arranged with a caterer who has shown interest in offering a drinks snacks service at the AGP.

Commercial Rating / Valuation AGP

SKDC have agreed to submit details to the Valuation Office regarding the AGP

Platinum Jubilee celebrations

Tilia have agreed to purchase the memorial bench.

The initial planting and ground works is complete.

Work will commence 28th February on construction of the planting circle centre piece.

Contents for street party packs purchased.

Operational Trust Budget

Item			2021/2022 Spend Budget	Year to date Budget 01/04/2021 - 31/10/2021	Year to Date Expenditure 01/04/2021 - 31/10/2021	Year to date Variance + / -	Remaining Budget 01/11/2021 - 31/03/2022	October 21 Budget	October 21 Expenditure	Variance + / -	November 21 Budget	November 21 Expenditure	Variance + / -	December 21 Budget	December 21 Expenditure	Variance + / -	Notes	
Office Staff Salaries			81,000.00	60,600.00	61,757.24	-1,157.24	20,400.00	6,800.00	7,501.56	-701.56	6,800.00	7,992.19	-1,192.19	6,800.00	7,809.83	-1,009.83		
Employers NI & Pension			8,650.00	6,445.00	3,845.76	2,599.24	2,205.00	735.00	732.43	2.57	735.00	814.72	-79.72	735.00	783.95	-48.95		
Agency and temporary staff	1		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Staff Training	2		1,000.00	900.00	1,373.80	-473.80	100.00	0.00	0.00	0.00		478.80	-478.80		0.00	0.00		
Recruitment & Other Staffing Costs	3		250.00	250.00	2,579.20	-2,329.20	0.00	0.00	2,227.40	-2,227.40		65.00	-65.00		0.00	0.00		
Workwear & PPE	4		500.00	125.00	0.00	125.00	375.00	0.00	0.00	0.00		0.00	0.00	125.00	0.00	125.00		
Communications, Printing and Advertising	5		2,000.00	1,250.00	0.00	1,250.00	750.00	0.00	0.00	0.00		0.00	0.00	500.00	0.00	500.00		
Franking	6		2,600.00	1,200.00	366.00	834.00	1,400.00	0.00	0.00	0.00		0.00	0.00	400.00	-34.00	434.00		
Office Stationery	7		3,060.00	1,090.00	294.42	795.58	1,970.00	100.00	46.80	53.20	400.00	166.10	233.90	100.00	0.00	100.00		
Travel & Subsistence	8		150.00	0.00	0.00	0.00	150.00		0.00	0.00		0.00	0.00		0.00	0.00		
Telephone/Mobile and Broadband	9		1,530.00	1,020.00	805.67	214.33	510.00	150.00	58.04	91.96	100.00	57.38	42.62	100.00	0.00	100.00		
Website, IT and Software	10		3,570.00	3,060.00	2,947.20	112.80	510.00	100.00	62.40	37.60	100.00	62.40	37.60	100.00	62.40	37.60		
Membership & Subscriptions	11		510.00	350.00	335.00	15.00	160.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Donations	59			0.00	800.00	-800.00	0.00	0.00	0.00	0.00		800.00	-800.00		0.00	0.00		
Audit and Accountancy Fees	12		5,500.00	4,840.00	4,680.00	160.00	660.00	80.00	0.00	80.00	80.00	0.00	80.00	80.00	0.00	80.00		
Legal Fees	13		2,040.00	2,040.00	3,960.00	-1,920.00	0.00	220.00	960.00	-740.00		1,200.00	-1,200.00		0.00	0.00		
Professional Fees	14		1,581.00	90.00	85.00	5.00	1,491.00	0.00	0.00	0.00		-3.00	3.00		0.00	0.00		
Insurance	16		4,250.00	4,250.00	4,876.42	-626.42	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Equipment	17		2,550.00	0.00	0.00	0.00	2,550.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Miscellaneous Expenditure	18		1,530.00	820.00	819.33	0.67	710.00	0.00	0.00	0.00		10.91	-10.91		0.00	0.00		
Bird boxes	19		1,000.00	210.00	206.84	3.16	790.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Trust Community Grants	75		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Community Training	20		500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Anniversary Weekend & Christmas party	21		5,700.00	5,630.00	5,943.40	-313.40	70.00	0.00	0.00	0.00		298.80	-298.80		0.00	0.00		
Charges (card machine, harlands, bank)	22		5,100.00	4,010.00	4,520.91	-510.91	1,090.00	400.00	468.32	-68.32	400.00	362.28	37.72	400.00	359.28	40.72		
Proportioned Centre Costs			8,843.40	6,842.55	3,209.79	3,632.76	2,000.85	1,031.73	591.55	440.18	799.81	292.34	507.47	929.86	382.61	547.25		
Depreciation allowance	23		54,000.00	0.00	0.00	0.00	54,000.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
Contribution to The Centre			35,156.20	23,931.45	19,959.79	3,971.66	11,224.75	2,298.27	5,135.16	-2,836.89	1,995.19	2,316.95	-321.76	2,165.14	854.99	1,310.15		
Trust Totals			233,570.60	128,954.00	123,365.77	5,588.23	104,616.60	11,915.00	17,783.67	-5,868.67	11,410.00	14,914.86	-3,504.86	12,435.00	10,219.07	2,215.93		

AGP Budget

Salaries			24,000.00	17,940.00	14,365.96	3,574.04	6,060.00	2,020.00	818.56	1,201.44	2,020.00	900.42	1,119.58	2,020.00	859.49	1,160.51		
Employers NI & Pension			612.00	456.00	298.36	157.64	156.00	52.00	44.20	7.80	52.00	50.93	1.07	52.00	47.57	4.43		
Workwear & PPE	24		400.00	300.00	0.00	300.00	100.00	0.00	0.00	0.00	100.00	0.00	100.00		0.00	0.00		
AGP Business Rates	25		3,000.00	2,400.00	0.00	2,400.00	600.00	300.00	0.00	300.00	300.00	0.00	300.00	300.00	0.00	300.00		
AGP Water Rates	26		2,000.00	500.00	0.00	500.00	1,500.00	0.00	0.00	0.00		0.00	0.00	500.00	0.00	500.00		
AGP Maintenance	27		2,500.00	500.00	0.00	500.00	2,000.00	0.00	0.00	0.00		0.00	0.00	500.00	0.00	500.00		
AGP Electricity	28		1,500.00	1,200.00	900.00	300.00	300.00	900.00	900.00	0.00	100.00	0.00	100.00	100.00	0.00	100.00		
AGP Gas	29		2,000.00	730.00	42.71	687.29	1,270.00	0.00	0.00	0.00	250.00	7.50	242.50	250.00	0.00	250.00		
AGP Insurance	30		1,200.00	0.00	0.00	0.00	1,200.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
AGP Equipment	31		1,000.00	1,000.00	7,369.35	-6,369.35	0.00	0.00	427.45	-427.45		3,660.23	-3,660.23		475.51	-475.51		
AGP Cleaning/Materials	32		1,500.00	630.00	164.08	465.92	870.00	100.00	75.34	24.66	100.00	0.00	100.00	100.00	58.74	41.26		
AGP Communications & Software	60		1,500.00	900.00	900.00	0.00	600.00	0.00	0.00	0.00		0.00			0.00	0.00		
AGP Miscellaneous	61		3,000.00	3,000.00	6,332.99	-3,332.99	0.00	750.00	762.97	-12.97		880.00		70.00	2,221.08	-2,151.08		
Depreciation allowance	33		41,500.00	0.00	0.00	0.00	41,500.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00		
AGP Totals			85,712.00	29,556.00	30,373.45	-817.45	56,156.00	4,122.00	3,028.53	1,093.47	2,922.00	5,499.08	-1,697.08	3,892.00	3,662.39	229.61		

Operational Groundsman Budget

Salaries			43,260.00	32,340.00	26,420.15	5,919.85	10,920.00	3,640.00	2,359.63	1,280.37	3,640.00	2,594.96	1,045.04	3,640.00	2,477.01	1,162.99	
Employers NI			3,600.00	2,697.00	1,145.02	1,551.98	903.00	301.00	219.28	81.72	301.00	256.47	44.53	301.00	237.71	63.29	
Workwear & PPE	34		2,000.00	1,215.00	592.66	622.34	785.00	0.00	0.00	0.00	500.00	0.00	500.00		0.00	0.00	
Other Grounds Personnel Costs	35		250.00	0.00	0.00	0.00	250.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
Equipment Hire	36		500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
Repairs and Renewals	37		21,000.00	21,000.00	21,940.76	-940.76	0.00	0.00	0.00	0.00	5.00	309.09	-304.09		0.00	0.00	
New equipment and tools	38		4,000.00	320.00	314.47	5.53	3,680.00	0.00	0.00	0.00	80.00	79.00	1.00		0.00	0.00	
Miscellaneous Expenditure	39		1,500.00	1,500.00	4,133.95	-2,633.95	0.00	1,130.00	3,506.94	-2,376.94		69.24	-69.24		179.56	-179.56	
Ditch & Dyke Maintenance, Fence repairs and replacements	40		50,450.00	31,365.00	31,301.39	63.61	19,085.00	50.00	51.00	-1.00	2,000.00	1,987.00	13.00	425.00	425.00	0.00	
Arboricultural Survey & Tree maintenance	42		1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
Landscaping Projects (New works)	43		33,000.00	33,000.00	41,078.31	-8,078.31	0.00	0.00	0.00	0.00		508.80	-508.80		1,093.17	-1,093.17	
Waste collection (waste bins around the development)	44		2,100.00	1,485.00	1,295.66	189.34	615.00	175.00	169.00	6.00	175.00	323.92	-148.92	175.00	0.00	175.00	
Fuel, Oil and Water	45		1,500.00	1,185.00	1,188.96	-3.96	315.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
Vehicle Insurance	46		3,275.00	3,275.00	2,724.44	550.56	0.00	0.00	0.00	0.00		28.34	-28.34		0.00	0.00	
Vehicle repairs & MOT	47		1,000.00	1,000.00	1,332.82	-332.82	0.00	0.00	0.00	0.00		0.00	0.00		747.48	-747.48	
Play ground inspection	48		1,000.00	1,000.00	670.20	329.80	0.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
Groundsman Totals			169,435.00	131,382.00	134,138.80	-2,756.80	38,053.00	5,296.00	6,305.85	-1,009.85	6,701.00	6,156.81	544.19	4,541.00	5,159.92	-618.92	

Operational The Centre Budget

Staff salaries			30,508.00	21,000.00	20,297.13	702.87	9,508.00	2,360.00	4,828.41	-2,468.41	2,360.00	1,327.04	1,032.96	2,360.00	1,273.78	1,086.22	
Employers NI & Pension			1,120.00	804.00	692.76	111.24	316.00	90.00	304.05	-214.05	90.00	107.30	-17.30	90.00	98.94	-8.94	
Youth Activities	49		500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
PRS & Licenses	50		1,750.00	160.00	229.00	-69.00	1,590.00	0.00	0.00	0.00		70.00	-70.00		0.00	0.00	
Advertising, Communications & Printing	51		400.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00		0.00	0.00		0.00	0.00	
The Centre repairs, renewals & maintenance	52		10,000.00	8,960.00	8,021.04	938.96	1,040.00	500.00	83.00	417.00	500.00	736.63	-236.63	500.00	196.79	303.21	
Business Rates	53		12,600.00	11,340.00	2,144.87	9,195.13	1,260.00	1,260.00	357.00	903.00	1,260.00	357.00	903.00	1,260.00	357.00	903.00	
Water	54		1,000.00	770.00	578.40	191.60	230.00	140.00	139.90	0.10		0.00	0.00	250.00	0.00	250.00	
Electricity	55		800.00	600.00	505.31	94.69	200.00	50.00	58.74	-8.74	50.00	32.88	17.12	50.00	0.00	50.00	
Gas	56		2,000.00	970.00	149.16	820.84	1,030.00	150.00	33.02	116.98	200.00	64.49	135.51	250.00	0.00	250.00	
Waste Collection	57		700.00	420.00	323.92	96.08	280.00	60.00	56.34	3.67	60.00	0.00	60.00	60.00	0.00	60.00	
Cleaning	58		3,300.00	3,150.00	3,702.70	-552.70	150.00	720.00	719.60	0.40	275.00	220.00	55.00	275.00	525.60	-250.60	
Proportioned Centre Costs (income)			-8,843.40	-6,842.55	-3,209.79	-3,632.76	-2,000.85	-1,031.73	-591.55	-440.18	-799.81	-292.34	-507.47	-929.86	-382.61	-547.25	
Centre Totals			55,834.60	41,331.45	33,434.50	7,896.95	14,503.15	4,298.27	5,988.50	-1,690.23	3,995.19	2,623.00	1,372.19	4,165.14	2,069.49	2,095.65	
Combined Expenditure Totals			544,552.20	331,223.45	321,312.52	9,910.93	213,328.75	25,631.27	33,106.54	-7,475.27	25,028.19	29,193.75	-3,285.56	25,033.14	21,110.87	3,922.27	

Income 2019/2020

			2021/2022 Income Budget	Year to date Budget 01/05/2021 - 31/10/2021	Year to Date Income 01/05/2021 - 31/10/2021	Year to date Variance + / -	Remaining Budget 01/11/2021 - 31/03/2022	October 21 Budget	October 21 Income	Variance + / -	November 21 Budget	November 21 Income	Variance + / -	December 21 Budget	December 21 Income	Variance + / -	Notes
The Trust income																	
Annual charge	a		-577,735.20	-576,206.80	-573,749.75	-2,457.05	-1,528.40	-1,528.00	-2,118.01	590.01	-1,274.00	-461.20	-812.80	-1,019.00	-329.24	-689.76	
Administration fees	b		-20,000.00	-15,000.00	-15,350.00	350.00	-5,000.00	-2,000.00	-2,750.00	750.00	-2,000.00	-1,900.00	-100.00	-2,000.00	0.00	-2,000.00	
Interest earned	c		-1,000.00	0.00	0.00	0.00	-1,000.00		0.00	0.00		0.00	0.00		0.00	0.00	
Other	d		-1,000.00	-540.00	-640.00	100.00	-460.00		0.00	0.00	-500.00	-500.00	0.00		0.00	0.00	
The Trust Total income NET			-599,735.20	-591,746.80	-589,739.75	-2,007.05	-7,988.40	-3,528.00	-4,868.01	1,340.01	-3,774.00	-2,861.20	-912.80	-3,019.00	-329.24	-2,689.76	

AGP Income																	
Football pitch bookings	e		-43,000.00	-29,200.00	-20,039.75	-9,160.25	-13,800.00	-5,000.00	-2,513.89	-2,486.11	-5,000.00	-2,467.22	-2,532.78	-5,000.00	-3,305.00	-1,695.00	
The AGP Total income NET			-43,000.00	-29,200.00	-20,039.75	-9,160.25	-13,800.00	-5,000.00	-2,513.89	-2,486.11	-5,000.00	-2,467.22	-2,532.78	-5,000.00	-3,305.00	-1,695.00	

The Centre Income																	
Avalon Bookings	f		-20,000.00	-17,400.00	-13,474.71	-3,925.29	-2,600.00	-2,000.00	-853.34	-1,146.66	-2,000.00	-306.05	-1,693.95	-2,000.00	-1,214.50	-785.50	
Trust Subsidy			-35,834.60	-23,931.45	-19,959.79	-3,971.66	-11,903.15	-2,298.27	-5,135.16	2,836.89	-1,995.19	-2,316.95	321.76	-2,165.14	-854.99	-1,310.15	
The Centre Total income NET			-55,834.60	-41,331.45	-33,434.50	-7,896.95	-14,503.15	-4,298.27	-5,988.50	1,690.23	-3,995.19	-2,623.00	-1,372.19	-4,165.14	-2,069.49	-2,095.65	

Total Income			-698,569.80	-662,278.25	-643,214.00	-19,064.25	-36,291.55	-12,826.27	-13,370.40	544.13	-12,769.19	-7,951.42	-4,817.77	-12,184.14	-5,703.73	-6,480.41	
--------------	--	--	-------------	-------------	-------------	------------	------------	------------	------------	--------	------------	-----------	-----------	------------	-----------	-----------	--

Total Net Budget			-154,017.60	-331,054.80	-321,901.48	-9,153.32	177,037.20	12,805.00	19,736.14	-6,931.14	12,259.00	21,242.34	-8,103.34	12,849.00	15,407.14	-2,558.14	
------------------	--	--	-------------	-------------	-------------	-----------	------------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	-----------	--

OK

OK

OK

OK